



COMDTINST 1141.3A  
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## COMMANDANT INSTRUCTION 1141.3A

Subj: RECALL OF ENLISTED RESERVISTS TO EXTENDED ACTIVE DUTY

- Ref:
- (a) Recruiting Manual, COMDTINST M1100.2 (series)
  - (b) Medical Manual, COMDTINST M6000.1 (series)
  - (c) Personnel Manual, COMDTINST M1000.6 (series)
  - (d) Reserve Policy Manual, COMDTINST M1001.28 (series)
  - (e) Montgomery G.I. Bill (MGIB) - Selected Reserve Education Assistance Program, COMDTINST 1001.30 (series)
  - (f) MGIB Active Duty Education Assistance Program, COMDTINST 1760.9 (series)

1. PURPOSE. This Instruction prescribes policies governing the recall of enlisted Coast Guard reservists who volunteer for extended active duty (EAD).
2. ACTION. Area and district commanders, commanders of maintenance and logistics commands, commanding officers of headquarters units, assistant commandants for directorates, Chief Counsel, and special staff offices at headquarters shall ensure compliance with the provisions of this Instruction.
3. DIRECTIVES AFFECTED. None.
4. DISCUSSION. Occasionally, the Coast Guard experiences shortages in certain ratings which cannot be met through active duty Coast Guard resources. Reserve support to reduce these shortages can assist Team Coast Guard in the performance of its peacetime missions while simultaneously providing training and experience that will enhance the readiness of the Coast Guard Reserve to provide surge support.

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5. POLICY.

- a. General. Requests from reservists for recall to EAD in the Coast Guard will be considered to fill vacancies existing in certain ratings provided the following requirements are met:
  - (1) The rating held by an applicant matches the rating for which there is a critical shortage or for a billet which CGPC (epm) has been unable to fill. Billets available for EAD are determined by CGPC (epm) based on the "Open Rate List" or by a determination of hard to fill ratings by COMDT (G-WR-2) and approved by COMDT (G-WPM). Filling a billet with a reservist who holds a rating other than the specified rating also requires approval by the appropriate force manager. Applicants serving in emergency ratings (Port Securityman (PS), Data Processor (DP), and Investigator (IV)) will be considered when it appears that they can substitute for general ratings in critical billets which would otherwise stay unfilled.
  - (2) Applicants must be available for worldwide assignment in the duties of the billet they are filling, including sea and isolated duty, based on the needs of the Service. Requests for EAD conditional on assignment to a specific unit will be considered in light of Service need.
  - (3) Applicants must be willing to serve on EAD for a period of two to four years. Applicants must specify the period, normally in whole years, in their request. In extremely critical ratings or where movement of household goods or dependents is not required, consideration will be given for a minimum of one year of EAD.
  - (4) Applicants must meet the physical standards for service in the active duty Coast Guard as stated in Article 3-C-10 of reference (a) and reference (b).
  - (5) Applicants must not have dependents in excess of the number specified in Article 3-C-11 of reference (a). Any unmarried applicant or single parent (not residing with their spouse regardless of finality of divorce) who has custodial or guardianship responsibilities of another individual, is not eligible for EAD.
  - (6) Waivers of the prior active service limits specified in Article 3-E-1 of reference (a) may be authorized in individual cases based on the needs of the service. CGPC (epm) is the approving authority for requests from members whose total active service, including any new EAD contract, will remain under 18 years. Total active service is the sum total of regular active duty, EAD, ADT, ADSW-AC (formerly TEMAC) and ADSW-RC (formerly SADT). CGPC (epm) shall advise members whose EAD contracts will take them over 15 years total active service that the Service is not obligated to retain them beyond 17 years 11 months and 29 days total active service for the purpose of earning an active duty retirement. COMDT (G-WPM) shall be the approving authority for any exceptions under consideration which will result in the member accumulating 18 or more years of total active service.

- (7) High year tenure (HYT) restrictions are waived for the initial EAD period. Reservists who do not meet HYT guidelines must be at or above the cutoff on the active duty advancement list to be eligible to enlist or reenlist in the active duty Coast Guard.

b. Ratings.

- (1) All petty officers and nonrated personnel with designators will be considered; however, only those petty officers and nonrated personnel with designators, holding ratings which have shortages in the overall rating structure will normally be accepted, unless special circumstances prevail.
- (2) Generally, reservists will be recalled to EAD at the same grade held in the Ready Reserve. However, Active Component (AC) vacancies at the E-7 and above levels normally will be filled through the enlisted advancement system. In unusual instances when the AC has senior grade vacancies for which a reservist is especially qualified, EAD contracts may be offered to inactive duty chief petty officers. Alternatively, a reservist who desires recall to EAD to fill an AC billet below the reservist's current grade may request a voluntary reduction to the pay grade of the billet to qualify for EAD. Upon release from active duty (RELAD), members who were voluntarily reduced in pay grade will have their previous pay grade restored.
- (3) Requests for EAD from individuals serving in emergency ratings may be considered as noted in subparagraph 4.a. above, when it appears that they have the qualifications to substitute for ratings in critical billets which would otherwise remain unfilled. However, a Change-in-rate to a non-emergency rating will be encouraged and will be required if the member subsequently desires to enlist or reenlist in the active duty Coast Guard. Laterals will be accomplished per requirements of reference (c).

c. Advancement.

(1) Reservists Serving in Non-emergency Ratings.

- (a) While on EAD, reservists in non-emergency ratings may participate in the active duty SWE competition for advancement, provided they are otherwise qualified.
- (b) Reservists who successfully competed for a Reserve advancement, but who were not advanced prior to entry upon EAD, may be advanced if their total point score would place them in the advancement zone on the active duty advancement list. Each case will be reviewed and decided individually by CGPC (epm). Advancement, if authorized, will be on the date they would have been advanced if on the active duty list or the date authorized by the Reserve advancement authorization, whichever is later. This requirement is to preclude unfair advantage over either their active duty or Reserve counterparts.

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- (2) Reservists Serving in Emergency Ratings (PS, DP, IV). Reservists in emergency ratings may qualify through the Reserve SWE competition for advancement in their rating during their initial period of EAD per chapter 7-C of reference (d).
  - (3) As part of the recall process, reservists shall be specifically advised on procedures for advancement while they are serving on EAD as discussed in subparagraphs 4.c(1) and (2) above.
- d. Evaluations. Reservists on EAD in general ratings will follow the active duty submission schedule outlined in Article 10-B of reference (c). Reservists in emergency ratings on EAD will continue to follow the Reserve submission schedule.
- e. Leave. Reservists on EAD are subject to guidelines set forth in chapter 7-A of reference (c).
- f. Enlistment or Reenlistment in the Active Duty Coast Guard.
  - (1) Reservists serving in non-emergency ratings who have completed a minimum period of 12 months on EAD may request discharge for the purpose of immediate enlistment or reenlistment in the active duty Coast Guard. Members must be eligible under Article 1-G-5 of reference (c) and a Service need must exist for that particular rating. CGPC (epm) is the approving authority for all such requests.
  - (2) Enlistment or reenlistment, when authorized, may be for a period of three to six years at the option of the individual concerned. Requests for enlistment or reenlistment received from reservists serving in emergency ratings will not be approved.
    - (a) Personnel shall be enlisted or reenlisted in the same pay grade in which they are serving on EAD.
    - (b) Commanding officers shall ensure that reservists on EAD are counseled relative to the rights and benefits to which enlistment or reenlistment in the active duty Coast Guard entitles them. Personnel serving in ratings with a Selective Reenlistment Bonus multiple shall also be advised that entitlement to this bonus accrues only if they have served a minimum period of 21 consecutive months of EAD prior to enlistment or reenlistment in the active duty Coast Guard.
- g. Extensions of Periods of Active Duty. The approval of extensions to periods of active duty will be dependent upon the needs of the Service at the time the request for such an extension is received. Requests for extensions which will result in an excess of 48 months of EAD will not be approved. Personnel desiring to remain on active duty may apply for enlistment or reenlistment in the active duty Coast Guard in accordance with subparagraph 3.f. above.

h. Montgomery G.I. Bill (MGIB) Education Benefits.

- (1) As outlined in reference (e), members of the Selected Reserve (SELRES) will temporarily suspend their eligibility for Montgomery G.I. Bill (MGIB), chapter 1606 education benefits for a period of no longer than 12 months. During this temporary suspension period, members may not receive education benefits regardless of class attendance, and the 10 year limitation governing benefit use is halted until the member returns to the SELRES. Servicing PERSRUs shall initiate and record this period of temporary suspension using PMIS action code P230, entering a "P" under element code 1 and the EAD contract inception date under element code 3.
- (2) Reservists who elect to serve EAD contracts of 24 months duration or greater shall have their MGIB chapter 1606 eligibility terminated. These members may be eligible to participate in the active duty component MGIB program, chapter 30, provided they meet the requirements contained in enclosure (1). Servicing PERSRUs shall initiate and record this eligibility termination by using PMIS action code P230, entering an "H" under element code 1 and the EAD contract inception date under element code 3. Policy outlining the MGIB chapter 30 program is contained in reference (f). (3) As part of the enlistment process, CGPC (epm) shall refer members to COMDT (G-WPM-1) or (G-WTR-1) if counseling is required beyond the description in enclosure (1) on how an EAD contract will affect their education benefits. Members are required to sign the Statement of Understanding contained in enclosure (2). One copy of enclosure (2) should be placed in the member's unit record. Enclosure (2) may be reproduced locally.

6. PROCEDURES.

- a. Requests for EAD. Requests for EAD must be submitted via Form CG-3472 to CGPC (epm-1) with the commanding officer's endorsement (copy to the servicing PERSRU and ISC (pf)). Members requesting EAD should change para. one of the CG-3472 to show the period of EAD being requested. In the block "Reason for Request", the member shall identify assignment or geographic preference. A complete application shall include the CG-3472 with the First Endorsement block signed and endorsed by CO.
- b. Upon approval for EAD, CGPC (epm) will:
  - (1) Notify the member by letter;
  - (2) Send an Active Duty Agreement and Statement of Understanding on MGIB educational benefits to the member's command for execution;

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- (3) Transmit PCS orders conditional on execution of the Active Duty Agreement. The servicing PERSRU must ensure the member has a current approved physical examination on file before the member is placed on EAD. Any member who has insufficient service remaining in their current enlistment must re-enlist or execute an agreement to extend enlistment to cover the period of EAD before being called to active duty.
- c. Requests for enlistment or reenlistment in the active duty Coast Guard. Requests for enlistment or reenlistment in the active duty Coast Guard shall be forwarded to CGPC (epm) via the appropriate chain of command. Commanding officers, in their endorsements, shall comment on the individual's eligibility for reenlistment (Article 1-O-5 of reference (c)) and shall also provide a transcript of performance marks assigned since entry on EAD.

/s/ G.G. PICHE

DIRECTOR OF PERSONNEL MANAGEMENT

- Encl: (1) Montgomery G.I. Bill (MGIB) Education Benefits For Reservists Serving On Extended Active Duty
- (2) Statement of Understanding on MGIB benefits while serving on EAD

MONTGOMERY G.I. BILL (MGIB) EDUCATION BENEFITS FOR RESERVISTS  
SERVING ON EXTENDED ACTIVE DUTY

1. Reservists who enter into EAD contracts of up to 12 months duration shall have their Montgomery G.I. Bill (MGIB), chapter 1606, education benefits temporarily suspended until they return to the SELRES. During this period of temporary suspension members shall not receive education benefits regardless of class attendance, and the 10 year limiting period governing benefit use will be halted.
2. Reservists who elect to serve EAD contracts of 24 months duration or greater shall have their MGIB, chapter 1606 eligibility terminated. These members may be eligible to participate in the active duty component MGIB chapter 30 program, provided this EAD is their first time entering on active duty (other than for training) as a member of the Armed Forces.
3. MGIB chapter 1606 and chapter 30 benefits may be combined, provided the aggregate benefits received do not exceed 48 months. For example: 1) a SELRES member who has already used 24 months of 1606 benefits may receive 24 months of education benefits under the chapter 30 MGIB program, for a total of 48 months; 2) a SELRES member who has received all 36 months of 1606 benefits may receive 12 months of chapter 30 MGIB education benefits for a total of 48 months of benefits.
4. All eligible Reservists who elect to participate in the MGIB chapter 30 program shall agree to have their monthly base pay reduced \$100 for the first 12 months of active duty, totaling \$1200, regardless of the remaining benefit amount available to them. A member's election to participate in the MGIB or not to participate in the MGIB is irrevocable. All reservists who qualify (EAD contract is their initial period of active duty (other than for training)) for chapter 30 shall complete DD Form 2366 within the first 14 days of active duty accepting or declining participation in the chapter 30 program. The DD Form 2366, along with a copy of their EAD contract, shall be forward to COMDT (G-WPM-1), ATT: MGIB. In addition, a copy of the DD Form 2366 shall be provided to their servicing PERSRU for filing in the PERSRU PDR.
5. Reserve members who are eligible and elect to participate in the MGIB may apply for benefits following the completion of 24 continuous months of active duty.
6. Reservists who performed initial active duty periods between 1 Jan 1977 and 30 Jun 1985, during which time they contributed to the Post Vietnam Era Veteran's Educational Assistance Program (VEAP) but subsequently had their contributions to VEAP refunded, still maintain their eligibility for VEAP benefits as long as they redeposit money back in VEAP while on EAD.

STATEMENT OF UNDERSTANDING  
MONTGOMERY G.I. BILL (MGIB)

\_\_\_\_\_ certifies that  
(Print name and SSN)

1. Check one and circle the appropriate response where applicable:

I am a Reservist who has not established eligibility for the MGIB chapter 1606 program.

I am a Reservist who has established eligibility for only the MGIB chapter 1606 program.

I am a Reservist who has established/declined eligibility for the MGIB chapter 30 program during a prior period of active duty (other than for training), and have/have not also established eligibility for the MGIB 1606 program.

I am a Reservist who has established eligibility in the Post-Vietnam Era Veteran's Educational Assistance Program (VEAP) chapter 32 during a prior period of active duty (other than for training), and have/have not established eligibility for the MGIB chapter 1606 program.

2. I understand that if I have established eligibility for the MGIB chapter 1606 program and agree to serve on Extended Active Duty (EAD) for a period of 12 months or less, my benefits under the 1606 program will be suspended, regardless of my class attendance, until I return to the Selected Reserve.
3. I understand that if I have established eligibility for the MGIB chapter 1606 program and agree to serve on EAD for a period of greater than 12 months, my eligibility for this program will be terminated, and I will forfeit any remaining education benefits available to me under this program. I also understand that as per 10 U.S.C. 16135(a)(2) I will not be subject to recoupment action on 1606 program education benefits which I have received prior to my entry on EAD.
4. I understand that by serving on EAD for a period of no less than 24 months I may be eligible for the MGIB chapter 30 program provided this EAD is my first time entering on active duty (other than for training) as a member of the Armed Forces.
5. I understand that I must make an election, if eligible, to participate or not to participate in the MGIB chapter 30 program within the first 14 days of my EAD period. Upon successfully enrolling in the chapter 30 program, I may apply for MGIB chapter 30 benefits after successfully completing 24 continuous months of active duty.
6. I understand that if my period of initial active duty (other than for training) occurred between 01 January 1977 and 30 June 1985, I am not eligible for the MGIB chapter 30 program, but if during this period I contributed to the Post Vietnam Era Veteran's Educational Assistance Program (VEAP) and subsequently had my contributions to VEAP refunded, I still maintain my eligibility for VEAP benefits as long as I redeposit money back in VEAP while on EAD.

\_\_\_\_\_  
Signature of member

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature and Title of Witnessing Official

\_\_\_\_\_  
Date